

# NOTICE OF THE 128<sup>TH</sup> ANNUAL GENERAL MEETING

FRIDAY, 21<sup>ST</sup> FEBRUARY 2014



S. THOMAS' COLLEGE MOUNT LAVINIA  
OLD BOYS' ASSOCIATION

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## S. THOMAS' COLLEGE, MOUNT LAVINIA OLD BOYS' ASSOCIATION

NOTICE IS HEREBY GIVEN THAT THE 128<sup>TH</sup> ANNUAL GENERAL MEETING OF THE STC OBA WILL BE HELD ON FRIDAY, 21<sup>ST</sup> FEBRUARY 2014 AT 6.30 PM, AT THE COLLEGE HALL, S THOMAS' COLLEGE, MOUNT LAVINIA.

### PROPOSED AGENDA

1. Prayer prior to commencing the proceedings of the AGM.
2. Meeting of the 128<sup>th</sup> Annual General Meeting (AGM) called to order.
3. Read the Notice convening the 128<sup>th</sup> AGM, if not resolved to be taken as read.
4. Obituaries and the customary observance of two minutes silence in memory of the departed.
5. Adoption of the Minutes of the 127<sup>th</sup> AGM held on Friday, 8<sup>th</sup> February 2013.
6. Business or matters arising out of the Minutes in Agenda Item 5 above.
7. Address by Prof. Indra De Soysa, Warden/President of the STC ML, OBA.
8. Review and adopt the 2013/2014 Annual Secretary's Report of the Association.
9. Review and adopt the 2013/2014 Audited Balance Sheet & Accompanying Financial Statements of the Association.
10. Motion/Resolution for the amendment of the Rules/Constitution of the STC OBA and/or adoption of amended Rules/Constitution of the STC OBA, regarding which due Notice has been given as per the Rules/Constitution.
11. Announcements.
12. Any other business of which due Notice has been given.
13. Election of Office Bearers and an Executive Committee for the year 2014/2015
  - i. Honorary Vice President
  - ii. Honorary Secretary.
  - iii. Honorary Assistant Secretary
  - iv. Honorary Treasurer
  - v. Honorary Assistant Treasurer
  - vi. Honorary Auditor
  - vii. FORTY Members to be elected to the Executive Committee representing:
    - a. Ten (10) Members who are under 30 years of age.
    - b. Ten (10) Members who are between 30 to 40 years.
    - c. Ten (10) Members who are between 40 to 50 years.
    - d. Ten (10) Members who are over 50 years.As at the date of the AGM.
14. Adjournment.

#### **Note on the Agenda Item 13:**

Nominations for the election of Office Bearers and those representing the Executive Committee as stipulated in Item 13 above, shall be received in sealed envelopes at the Warden's Office, S. Thomas' College, Mount Lavinia, no later than 17.00 Hours, **Thursday, 6<sup>th</sup> February 2014**, having given 14 clear days Notice before the Annual General Meeting. Nomination Papers must be duly Proposed and Seconded by two (2) separate Members of the Association, together with the written consent of the Member so nominated. No Member who has served on the STC ML, OBA, Executive Committee for Five (5) successive years (without an interruption) shall be eligible for re-election until a lapse of two (2) consecutive years.

As there is no particular format prescribed by the Rules, Nomination Papers can be prepared by the prospective candidates by including the names/addresses/membership numbers of the Proposer and Secunder respectively and the name/address/membership number of the candidate along with his consent, evinced by his signature. Nomination Papers which do not contain the above particulars or which are otherwise not duly perfected and/or incomplete may be rejected.

**BY ORDER OF THE 2012/2013 EXECUTIVE COMMITTEE**  
**Sunday, 12<sup>th</sup> January 2014**

**Dilshan Jayasuriya**  
**Honorary Secretary**  
**STCML OBA**

**STCML OBA SECRETARIAT**  
**S. THOMAS' COLLEGE,**  
**MOUNT LAVINIA**

Dear Fellow Thomians,

As you are aware the STC OBA is one of the oldest and arguably one of the most vibrant alumni associations in the country and probably in the entire world. Ever since its establishment in the year 1886, based on an idea mooted by Warden E. F. Miller, by and large the OBA has lived up to its principal expectation of assisting S. Thomas' College to progress and grow to what it is today. It can well be argued that the OBA has, over the years, achieved its primary objectives of *inter alia* increasing the sense of fellowship and brotherhood among Old Boys, coordinating the efforts of Old Boys to assist in the development of College, affording guidance and encouragement to the younger generations of Thomians, making recommendations for better management and administration of the College and creating Trust Funds and/or Bursaries for the benefit of younger generations of Thomians.

However, there have been instances in the past where contentious issues had arisen, for which the current Rules/Constitution of the STC OBA did not provide adequate remedies and/or solutions. The current Rules/Constitution of the STC OBA has been in operation for the past ten or more decades without being substantially amended and/or revised to meet the contingencies and challenges of the ever changing times and landscapes. The basic provisions contained in the current Rules/Constitution of the STC OBA were wholly inadequate to deal with certain issues confronted by the OBA, which is now significantly larger in terms of numbers, wider in terms of reach and more complex in terms of structure.

With the passage of time, it became evident that a selection criterion should be established, as a constitutional mechanism, to filter/screen those Members who are eligible to contest the high offices in the OBA, such as Honorary Vice President, Honorary Secretary, Honorary Treasurer and the Representatives of the OBA in the Board of Governors. Similarly, the lack of a constitutional mechanism to remove Office Bearers who failed to discharge their duties and responsibilities upon being elected to high office in the OBA has proved to be counter-productive to the progress of the OBA. The lack of a mechanism to remove Office Bearers, when found unsuitable to hold such positions due to a multitude of reasons, was exploited by some members, who once elected pursued their own private agendas without acting in the best interest of the OBA.

Taking into consideration the urgent need to amend and/or revise the current Rules/Constitution of the OBA, a Sub Committee on Constitutional Reforms was convened by me with the blessings of the OBA Ex-Co, in which Mr. Kushan D' Alwis, President's Counsel, Anura Meddegoda, Senior Attorney-at-Law, Hiran Jayasuriya, Attorney-at-Law, and Chinthaka Mendis, Attorney-at-Law, functioned as Members. The said Sub Committee formulated the first working draft of the proposed Amended Rules/Constitution, which was placed before the OBA Ex-Co at a meeting held on 25<sup>th</sup> November 2013. Having extensively discussed and considered the said first working draft of the proposed Amended Rules/Constitution, the OBA Ex-Co unanimously approved the same, subject to certain agreed amendments and/or variations. Thereupon, the said Sub

Committee effected the said amendments and/or variations proposed by the OBA Ex-Co and furnished the final draft of the proposed Amended Rules/Constitution.

Acting in pursuance of Rule 12 of the current Rules, Notice of a Resolution intending to table (*for approval and/or ratification*), the said proposed Amended Rules/Constitution, before the Annual General Meeting of the STC OBA, scheduled to be held on Friday, 21<sup>st</sup> February 2013, has been given to me by Mr. Hiran Jayasuriya and Mr. Chinthaka Mendis. By the said Resolution it is intended to amend and/or alter and/or repeal the current Rules/Constitution and introduce the proposed Amended Rules/Constitution. Since the mandatory requirements stipulated in Rule 12 of the current Rules have been fulfilled, I am hereby giving Notice to the general membership that the Amended Draft Rules/Constitution would be tabled for discussion and approval and/or ratification before the AGM scheduled to be held on Friday, 21<sup>st</sup> February 2013, at 6.30 pm at the College Hall. Copies of the current Rules/Constitution and the proposed Amended Rules/Constitution are annexed herewith for your reference.

Your participation at the 2014 AGM of the STC OBA scheduled to be held on Friday, 21<sup>st</sup> February 2013, at 6.30 pm at the College Hall is earnestly requested, in order to determine the future of our prestigious OBA.

Thank you,  
Yours sincerely,

**Dilshan Jayasuriya**  
**Hony. Secretary**  
**STCML OBA**



## **S. Thomas' College Old Boys' Association**

<p style="text-align: center;"><b>PROPOSED AMENDED R U L E S OF S. THOMAS' COLLEGE MOUNT LAVINIA OLD BOYS' ASSOCIATION</b></p>
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1. The Association shall be called the “**S. Thomas' College, Mount Lavinia, Old Boys' Association**”.
  
2. **The Objects of the Association shall be :**
  - [a] To increase the sense of fellowship in Old Boys both with one another and with the College.
  - [b] To promote good works for the benefit of the College, including but not limited to the raising of funds for the development of College.
  - [c] To afford guidance and encouragement to the younger generations of Thomians.
  - [d] To foster and preserve the bonds of unity and fellowship with the branch schools and Affiliated Associations.
  - [e] To make recommendations for better management and administration of the College.
  - [f] To create a Trust Fund and/or grant scholarships and bursaries.
  
3. **Membership of the Association :**
  - [a] All persons whose names appear in the Register of Members shall be Members of the Association;

## **[b] Eligibility for Membership**

The following persons shall be eligible to apply to be Members of the Association

- I. Old Boys of S. Thomas' College, Mount Lavinia, who have been Students for a period of not less than **six (6) school terms**; and
- II. Old Boys of S. Thomas' College at Gurutalawa, who have been Students for a period of not less than **nine (9) school terms**.

Provided that the Executive Committee may, in appropriate cases, at its' discretion, enroll as a Member an Old Boy who has been a Student of S. Thomas' College, Mount Lavinia and/or of Gurutalawa for a period less than the stipulated period set out herein above. In exercising this discretion the Executive Committee may take into consideration the services rendered by such Old Boy to the Association and/or to S. Thomas' College.

- III. Honorary Life Members, not exceeding ten (10), elected by the general membership at an Annual General Meeting, from among persons who have rendered distinguished and/or outstanding and/or yeoman services to College as well as to the Association.

## **[c] Procedure for enrolment of Members:**

- I. An Applicant for admission to the Membership of the Association shall apply to the Honorary Secretary in writing substantially in accordance with the form prescribed by the Executive Committee. Such application shall be proposed and seconded by two Members of the Association.
- II. Upon the eligibility of the Applicant being verified and upon the Applicant paying the prescribed subscription, which said subscription may from time to time be varied at an Annual General Meeting, such Applicant shall be enrolled as a Member of the Association.
- III. Pursuant to such enrollment, the Honorary Secretary shall enter the name of such Member in the Register of Members and thereupon notify such Member of the same within a period of 30 days from the date of such enrollment.

**[d] Associate Membership of the Association**

- I. Those Members of the Tutorial/Academic Staff of S. Thomas' College, Mount Lavinia, who have completed **10 years** of service, shall be eligible to apply to be enrolled as Associate Members of the Association.
- II. However, in any event, Members of the Tutorial/Academic Staff cannot, as of right, claim to be enrolled as Members of the Association, which decision shall be made at the absolute discretion of the Executive Committee.
- III. The Associate Membership of the Association shall not entail the right to vote at any General Meeting of the Association or to stand for election to any Office of the Association.
- IV. After being enrolled as an Associate Member of the Association, if such Member ceases to be a Member of the Tutorial/Academic Staff of S. Thomas' College, such Member shall continue to enjoy the Associate Membership of the Association unless the Association decides to terminate the same.
- V. Procedure for the enrolment of Associate Members shall be similar to the procedure stipulated herein above for the enrolment of Members.

**4. The Annual General Meeting of the Association:-**

- [a] The Annual General Meeting of the Association shall be held on the second Friday in the month of February, unless the Executive Committee deems it necessary to postpone the same for a later date.
- [b] Notice of the Agenda of the Annual General Meeting shall be given by the Honorary Secretary at least **Fourteen (14) days** prior to the date of such Annual General Meeting, in any manner and form approved by the Executive Committee.
- [c] Nominations for the election of Office Bearers may be called by the Honorary Secretary, in the manner and form approved by the Executive Committee, at least 28 days before the Annual General Meeting.
- [d] Notice of any motion, resolution or any other matter/business to be brought before or transacted at the Annual General Meeting shall be submitted in writing to the Honorary Secretary at least thirty-five (35) days before the date of such Meeting.



- [e] The quorum at the Annual General Meeting shall be one hundred [100] Members who are eligible to be present and entitled to vote at the said Meeting.
- [f] A detailed Statement of Accounts, including a Balance Sheet for the preceding calendar year, duly audited by the Auditors appointed by the general membership at the previous Annual General Meeting and approved by the Executive Committee shall be presented by the Honorary Treasurer for adoption at the Annual General Meeting.
- [g] The Honorary Secretary shall submit at the Annual General Meeting a Report, as approved by the Executive Committee, covering the activities of the Association during the preceding calendar year. Such report shall include the aggregate number of Members whose names appear in the Register of Members of the Association and the names of the Members enrolled during the preceding twelve (12) months.

#### **5. Extraordinary General Meetings of the Association:**

- [a] An Extraordinary General Meeting to transact any special business may be summoned by the President, in consultation with the Honorary Secretary, or by the Executive Committee or in pursuance of a written requisition signed by not less than fifty (50) Members of the Association and addressed to the Honorary Secretary, who shall forthwith act on such requisition and summon such meeting. Any such requisition shall specify the nature of the business for which the meeting is summoned and no other business shall be transacted at such meeting.
- [b] At least fourteen (14) days prior notice in writing of such Extraordinary General Meeting shall be given to the Members. Provided however, the Executive Committee shall be vested with the authority, in appropriate instances, to curtail the period of such Notice.
- [c] The quorum for such Extraordinary General Meeting shall be one hundred [100] Members who are eligible to be present and entitled to vote at the said Meeting.

#### **6. Amendment of the Rules of the Association**

- [a] The Rules of the Association shall not be altered, amended, repealed, or added except at an Annual General Meeting or at an Extraordinary General Meeting, which is specially summoned for such purpose. If such proposal/resolution seeking to alter, amend, repeal and/or add to the Rules of the Association is to be taken up at an Annual General Meeting, thirty-five (35) days written notice of any such resolution/proposal shall be given to the Honorary Secretary.

[b] If such proposal/resolution is to be taken up at an Extraordinary General Meeting, the procedure prescribed herein above for summoning an Extraordinary General Meeting shall apply, subject to the qualification stipulated herein below. In the event an Extraordinary General Meeting is summoned for the purpose of and/or including the purpose of altering and/or amending and/or repealing the Rules, the Executive Committee shall not exercise the right conferred on it under Clause 5(b) above to curtail the period of fourteen (14) days Notice in writing mandatorily required to be given for summoning an Extraordinary General Meeting.

## **7. Office Bearers, Executive Committee Members and their election**

[a] The Office Bearers of the Association, who shall constitute the **Executive Committee**, shall be:

- I. The President, who shall be *ex officio*, the Warden of S. Thomas' College,
- II. Two (2) Vice Presidents, one of whom shall be *ex officio*, the Sub Warden, and one of whom shall be elected at an Annual General Meeting,
- III. an Honorary Secretary,
- IV. an Honorary Treasurer,
- V. an Honorary Assistant Secretary,
- VI. an Honorary Assistant Treasurer,
- VII. Two (2) Representatives to the Board of Governors,
- VIII. Forty (40) Members elected according to Rule 7(c)(II),
- IX. One (1) Representative from each affiliated Association appointed according to Rule 10(d), and
- X. five (5) other Members nominated by the President;
- XI. Fifteen (15) Members shall form the quorum at any meeting of the Executive Committee.

**[b] Eligibility to contest the Posts of Vice President, Secretary, Treasurer and the OBA Representatives to the Board of Governors.**

- I. Honorary Vice President - No Member shall be eligible to offer himself for election and/or contest the post of Honorary Vice President of the Association, unless he has been a Member of the Association for period of not less than 15 years.

- II. Honorary Secretary - No Member shall be eligible to offer himself for election and/or contest the post of Honorary Secretary of the Association, unless he has been a Member of the Association for period of not less than 10 years.
  
- III. Honorary Treasurer - No Member shall be eligible to offer himself for election and/or contest the post of Honorary Treasurer of the Association, unless he is a qualified Accountant and unless he has been a Member of the Association for period of not less than 10 years.
  
- IV. OBA Representatives to the Board Governors - No Member shall be eligible to offer himself for election and/or contest the post of OBA Representatives to the Board of Governors, unless he has been a Member of the Association for period of not less than 20 years.

**[c] Election of Office Bearers, who constitute the Members of the Executive Committee:**

- I. At the Annual General Meeting, there shall be elected:
  - (a) The Office Bearers stipulated in Clause 7(a) above, other than the President, one Vice President and the Representatives of the affiliated Associations.
  - (b) The Auditor.
  
- II. There shall be elected at each and every Annual General Meeting forty (40) Members to the Executive Committee of whom:
  - (a) Ten (10) Members shall be under thirty (30) years of age.
  - (b) Ten (10) Members shall be between thirty (30) and forty (40) years of age.
  - (c) Ten (10) Members shall be between forty (40) and fifty (50) years of age.
  - (d) Ten (10) Members who shall be over fifty (50) years of age determined as at the date of the said Annual General Meeting.

- III. There shall be elected at the Annual General Meeting two (2) Representatives of the Old Boys' Association to the Board of Governors, who shall hold office for a period of four (4) years.

**[d] Nominations for election of Office Bearers:**

- I. Any Member desiring to stand for election to the Executive Committee as an Officer Bearer of the Association shall give Notice of the same to the Honorary Secretary fourteen (14) clear days before the Annual General Meeting. Such notice shall contain the names and signatures of the Proposer and Seconder and the written consent of such Member desiring to stand for election.
- II. A Member may also propose at the Annual General Meeting the name of any other Person/Entity to be the Auditor, provided such Person/Entity being nominated satisfies the requisite qualifications and/or criteria to function as an Auditor. In the event no Person/Entity is nominated at the AGM to be the Auditor, the Executive Committee shall, at its first meeting, appoint a suitable Person/Entity who satisfies the requisite qualifications and/or criteria, to be the Auditor of the Association.
- III. It shall be the duty of the President in consultation with the Executive Committee to determine the procedure for the election of Office Bearers and the method of voting at any business arising at the meeting.
- IV. In the event of Nominations not been received from eligible candidates at the Annual General Meeting under the above Rules, the President may, in consultation with the Vice President (*Ex-Officio*) and the Executive Committee, nominate from any age group, any Member or Members to serve on the Executive Committee.
- V. The President, in consultation with the Executive Committee, shall have the power to fill any vacancies, including that of the Auditor, which may occur during the year in the Executive Committee, pending the next Annual General Meeting.
- VI. No Member who has served in the Executive Committee for five (5) consecutive years, without an interruption, shall be eligible for re-election until the lapse of a period of two (2) years. The said restriction applicable to the tenure of office of the Office Bearers serving on the Executive Committee shall not operate as a bar to the Representatives elected to the Board of Governors from completing their term of office, comprising of 4 years.

**[e] Duties and obligations of the Office bearers:**

- I. The Honorary Secretary shall be duty bound to maintain a due and proper Membership Register, Minute Books recording the proceeding of all Executive Committee Meetings as well as General Meetings of the Association;
- II. The Honorary Secretary shall be responsible, with the assistance of such other competent staff members, to maintain and/or operate the OBA Secretariat.
- III. The Honorary Treasurer shall be duty bound to maintain and/or keep Books of Accounts pertaining to the Income and Expenditure of the Association;
- IV. The Honorary Treasurer shall also, with the approval of the Executive Committee, invest/deposit the excess funds of the Association in a manner that would yield the best returns for the Association.

**[f] Removal of Office Bearers:**

- I. If an Office Bearer, *excluding the Ex Officio President and the Vice President of the Association*, acts contrary to the interests and/or objects of the Association and/or attempts to undermine the conduct of the affairs of the Association and/or brings disrepute to the Association, the Executive Committee shall be empowered to pass a Motion/Resolution of **No Confidence** against such Office Bearer with a **2/3<sup>rd</sup> majority** of the total number of Members of the Executive Committee;
- II. Where such a Motion/Resolution of **No Confidence** is passed by such a 2/3<sup>rd</sup> majority of the Executive Committee, such No-Confidence Motion/Resolution shall be placed before a General Meeting of the Association.
- III. Where such **No Confidence** Motion/Resolution is passed by a simple majority of the Members present and voting at such General Meeting, such Office Bearer shall forthwith cease to hold office.
- IV. However, no sooner such Motion/Resolution of **No Confidence** is passed with a 2/3<sup>rd</sup> majority of the total number of Members of the Executive Committee, such Office Bearer would be **suspended** from functioning in the capacity of an Office Bearer and/or from attending any meetings of the Executive Committee until such time the said No Confidence Motion is placed before a General Meeting of the Association.

- V. In the event of a Motion/Resolution of **No Confidence** being passed against an Office Bearer resulting in suspension and/or ceasing to hold office as set out hereinabove, or in the event an Office Bearer becomes incapacitated and/or becomes unable to perform his duties and functions for whatever reason during the term of office, the President and the Executive Committee shall nominate a suitable Member from among the Old Boys to replace such Office Bearer pending the next Annual General Meeting.

## **8. Management of the Association:**

- [a] The management of the affairs of the Association shall be vested in the Executive Committee, which shall meet together once every calendar month, unless decided otherwise by the Executive Committee, for the dispatch of business of the Association.
- [b] The Quorum for a meeting of the Executive Committee shall be 15 Members.
- [c] Any Member of the Executive Committee who is absent and/or not present at three (3) consecutive meetings shall *ipso facto* cease to be a Member of the Executive Committee; and shall not be eligible for re-election for a period of two (2) years from such cessation. However, on a written request made by any Member of the Executive Committee to be excused from attending meetings of the Executive Committee, for good and valid reasons explained in such request, the Executive Committee shall have the right to excuse such Member from attending meetings of the Executive Committee for a period designated in such communication in writing.
- [d] The Executive Committee shall have the right to appoint sub-committees under its direct supervision and control for the purpose of carrying out and/or executing special projects, such as fund raising projects. However such sub-committees would be answerable and/or accountable to the Executive Committee; which in turn would be answerable and/or accountable to the general membership of the Association.

## **9. Representatives elected to the Board of Governors:**

- [a] Any Member elected as aforesaid as a Representative of the Old Boys' Association to the Board of Governors would be eligible to serve in such capacity as a Representative to the Board of Governors for **only one term**, consisting of a period of four (4) years;
- [b] Any Member who has been elected once to serve a term as a Representative of the Old Boy's Association in the Board of Governors,

would not be eligible to be re-elected for a second or subsequent term to the Board of Governors;

[c] The two (2) Members so elected as Representatives of the Old Boys' Association to the Board of Governors shall at all times *inter alia*:-

- I. Act with the concurrence and/or mandate of the Executive Committee, acting for and on behalf of the Association, when dealing with matters of importance concerning S. Thomas' College and/or the Old Boys' Association;
- II. Should at all times refrain from conducting himself/themselves in a manner that could give rise to a conflict of interest situation *vis a vis* the Old Boys' Association;
- III. Present and/or express and/or articulate the views of the Old Boys' Association at the Board of Governors and therefore must at all times refrain from expressing views that are contrary to the views of the Old Boys' Association;

[d] In the event of such Representative/s resigning and/or becoming incapacitated for whatever reason during the four (4) year term, the President and the Executive Committee shall nominate a suitable Member/s from among the Old Boys to replace him/them pending the next Annual General Meeting at which Annual General Meeting another Representative/s could be elected for the balance unexpired period of such four (4) year term.

[e] Removal of the Representative/s of the Old Boys' Association to the Board of Governors

- I. If either one or both Representative/s to the Board of Governors acts outside his/their mandate and/or contrary to the collective wishes and/or expectations of the Executive Committee, the Executive Committee shall be empowered to pass a Motion/Resolution of **No Confidence** against the Representative/s to the Board of Governors, which shall be passed by a **2/3<sup>rd</sup> majority** of the total number of Members of the Executive Committee.
- II. Where such a Motion/Resolution of **No Confidence** is passed by such a 2/3<sup>rd</sup> majority of the Executive Committee, such No-Confidence Motion/Resolution shall be placed before a General Meeting of the Association.
- III. Where such **No Confidence** Motion/Resolution is passed by a simple majority of the Members present and voting at such General Meeting, such Representative/s shall forthwith cease to represent the OBA in the Board of Governors and shall also cease to be a Member/s of the Executive Committee.

**10. Old Boys' Association of Branch/Affiliated Schools:**

- [a] Any Old Boys' Association of Branch and/or Affiliated Schools whose Rules do not conflict with the Rules of this Association shall at an Annual General Meeting be eligible to be formally affiliated to this Association.
- [b] An affiliation fee of Rupees Five Thousand (Rs. 5000.00) shall be payable by each such Association before election.
- [c] Each affiliated Association shall be entitled to nominate one representative from among its Members to any General Meeting of this Association, such representative being entitled to one (1) vote.
- [d] One representative from each affiliated Association, as nominated by such Association, shall be appointed to the Executive Committee of this Association.

**11. Unfettered powers vested in the President to act in the best interest of the Association**

- [a] The President shall have the power/authority, acting in the best interest of the Association, when deemed essential to meet a contingency that has arisen, for which no express provision has been made in these Rules, to take any appropriate steps necessary whether in contravention of the Rules or otherwise, to ensure the continued existence and proper functioning of the Association.
- [b] In the event the President exercises power/authority under Clause 11[a] above, he shall, as soon as practicable and/or within a reasonable time inform the Executive Committee of such exercise of power/authority.

**Formally approved and adopted at the Annual General Meeting of the Old Boys' Association held on Friday, 21<sup>st</sup> February 2014.**





## **S. Thomas' College Old Boys' Association**

<p style="text-align: center;"><b>R U L E S O F S. THOMAS' COLLEGE OLD BOYS' ASSOCIATION MOUNT LAVINIA</b></p>
--

1. The Association shall be called the **S. Thomas' College, Mount Lavinia, Old Boys' Association**.
  
2. **The objects of the Association shall be :**
  - [a] to increase the sense of fellowship in Old Boys both with one another and with the College.
  - [b] to promote good works for the benefit of the College.
  - [c] to afford guidance and encouragement to the younger generations of Thomians.
  - [d] to foster and preserve the bonds of unity and fellowship with the branch schools and Affiliated Associations.
  - [e] to make recommendations for better management and administration of the College.
  - [f] to create a Trust Fund.
  
3. **Membership shall consist of and include:**
  - [a] all members of the Association whose names now appear in the register of members;
  - [b] Old Boys' of S. Thomas' College, Mount Lavinia, who have been students for a period of not less than six (6) school terms, and Old Boys of the Branch School at S. Thomas' College, Gurutalawa, who have been students for a period of not less than nine (9) school terms.  
  
Provided that the Executive Committee may, in its absolute discretion and without reason stated, enroll and an old who has been a student of S. Thomas' College for a period less than the stipulated time.
  - [c] the members of the tutorial staff of S. Thomas' College, Mount Lavinia, who shall be staff members of the Association for the first five (5) years of their employment as members of

such tutorial staff and who shall immediately on completion of the first five (5) years become members. A member of the tutorial staff who is no more a member of such tutorial staff before the expiry of the period of five (5) years shall cease to be a member of the Association.

[d] Honorary Life Members not exceeding ten (10), elected at the Annual General Meeting.

#### **4. Annual General Meeting:**

[a] The Annual General Meeting shall be held on the second (2nd) Friday in the month of February, unless the Executive Committee finds it necessary to fix some later day. Notice of the Agenda shall be given by the Honorary Secretary at least fourteen (14) days before the date of the meeting and in any manner approved by the Executive Committee.

[b] An applicant for admission to membership shall apply to the Honorary Secretary in writing substantially in accordance with the form prescribed by the Executive Committee and shall be proposed by a member of the Association and seconded by another, and on his paying his subscription, which may from time to time be varied at an Annual General Meeting, shall be enrolled a member upon being notified by the Honorary Secretary of such enrolment, and any such notification shall be given with a period which may be extended to thirty (30) days.

[c] Notice of any motion or other matter to be brought before the Annual General Meeting shall be submitted in writing to the Honorary Secretary at least thirty-five (35) days before the date of such meeting.

[d] The quorum at the Annual General Meeting shall be seventy-five (75).

[e] A Statement of Accounts, including a Balance Sheet for the preceding calendar year, audited by an Honorary Auditor, duly elected for the purpose at the previous Annual General Meeting, and approved by the Executive Committee shall be presented by the Honorary Treasurer for adoption at the Annual General Meeting.

[f] The Honorary Secretary shall at the Annual General Meeting submit a Report, as approved by the Executive Committee, covering the activities of the Association during the preceding calendar year. Such report shall include the number of Old Boys on the Roll and the names of the members enrolled during the preceding twelve (12) months.

#### **5. Officers, Executive Committee Members, Quorum of the Association:**

[a] The office bearers of the Association who shall for the Executive Committee shall be (i) the President, who shall be *ex officio*, the Warden of the College, (ii) two (2) Vice Presidents, one of whom shall be *ex officio*, the Sub Warden, and one of who shall be elected at an Annual General Meeting, (iii) an Honorary Secretary, (iv) an Honorary Treasurer, (v) an Honorary Assistant Secretary, (vi) an Honorary Assistant Treasurer, (vii) two (2) Representatives to the Board of Governors, (viii) Forty (40) members elected according to Rule 7(a) and (8), (ix) one (1) Representative from each affiliated Association appointed according to Rule 13(d), and (x) five (5) other members as may be nominated by the President in addition to the provisions Rule 9. Fifteen (15) members shall form the quorum at any meeting of the Executive Committee.

[b] The Honorary Secretary shall keep a Minutes Book recording the proceeding of all meetings.

- [c] The Honorary Treasurer shall keep Accounts of the Income and Disbursements of the Association.

**6. Management of the Association:**

- [a] The management of the affairs of the Association shall be vested in the Executive Committee which shall meet together for the dispatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- [b] Any member of the Executive Committee who is absent without written leave for three (3) consecutive meetings shall ipso facto cease to be a member of the Executive Committee and shall not be eligible for re-nominations for a period of two (2) years from cessation.

**7. Election of the Offices and Executive Committee:**

- [a] At the Annual General Meeting, there shall be elected:
  - i. The office bearers other than the President, one Vice President and the Representatives of the affiliated Associations.
  - ii. The Honorary Auditor, and
  - iii. The Honorary Assistant Auditor.
- [b] There shall be elected at each and every Annual General Meeting forty (40) members to the Executive Committee of who:
  - i. Ten (10) members shall be under thirty (30) years of age.
  - ii. Ten (10) members shall be between thirty (30) and forty (40) years of age.
  - iii. Ten (10) members shall be between forty (40) and fifty (50) years of age.
  - iv. Ten (10) members who shall be over fifty (50) years of age on the date of the said Annual General Meeting.
- [c] There shall be elected at the Annual General Meeting two (2) Representatives to the Board of Governors, who shall hold office for a period of (4) years.  
  
Provided that if any such Representative so elected shall be incapacitated for what ever reason during the four (4) years term, the President and the Executive Committee shall nominate a member to replace him pending the next Annual General Meeting at which a Representative shall be elected for the balance period of such four (4) year term.
- [d] Nomination for such election shall be as prescribed in Rule 7(c).
- [e] A member may propose at the Annual General Meeting the name of any other member to be an Office Bearer or Honorary Auditor, or Honorary Assistant Auditor. Any other member desiring to propose the name of any other member shall give notice of the same to the Honorary Secretary fourteen (14) clear days before the Annual General Meeting. Such notice shall contain the names and signatures of the proposer and seconder and the written consent of the person proposed to stand for election.

- 8. It shall be the duty of the President to determine the procedure for the election of Office Bearers and the method of voting at any business arising at the Meeting.

9. In the event of nominations not been received at the Annual General Meeting under Rule 7(a) and (b) above, the President may then nominate from any age group, any person or persons he so desires to serve on the Executive Committee.
10. The Executive Committee shall have the power to fill any vacancies which may occur in the Committee pending the next Annual General Meeting.
11. **Special General Meeting, Quorum.**
  - [a] A Special General Meeting to transact any special business may be summoned by the President or the Executive Committee or in pursuance of a written requisition signed by not less than fifty (50) members of the Association and addressed to the Honorary Secretary, who shall forthwith summon such meeting. Any such requisition shall specify the nature of the business for which the meeting is summoned and no other business shall be transacted at such meeting.
  - [b] At least fourteen (14) days previous notice in writing of such meeting shall be given to the members provided however the Executive Committee shall have power to curtail the period of such notice.
  - [c] The quorum for such Special General Meeting shall be seventy-five (75).
12. The RULES of the Association shall not be altered, amended, repealed, or added except at the Annual General Meeting as provided for in Rule 4(c), or at a Special General Meeting provided at least thirty-five (35) clear days written notice of any proposal affecting the Rules is given to the Honorary Secretary before the date of such meeting.
13. **Old Boys' Association of Branch Schools, Province or District:**
  - [a] Any Old Boys' Association of Branch Schools, Province or District, whose Rules do not conflict with the Rules of this Association shall at an Annual General Meeting be eligible to be affiliated to this Association.
  - [b] An affiliation fee of Rupees Twenty-five (Rs. 25.00) shall be payable by each such Association before election.
  - [c] Each affiliated Association shall be entitled to one representative from among its members to any General Meeting of this Association, such representative being entitled to one (1) vote.
  - [d] One representative from each affiliated Association shall be appointed to the Executive Committee of this Association.
14. The President shall have the power when he considers the highest interest of the Association so requires, to take any steps necessary whether in contravention of the Rules or otherwise, to ensure the continued existence and proper functioning of the Association.